

HEELIS&LODGE

Local Council Services • Internal Audit

Independent Examiner's Report for Mendlesham Community Centre 1 April 2016 to 31 March 2017

Registered Charity No: 304795

Income: £20,874.76 Expenditure: £21,740.18 Reserves: £12,001.95

Income and expenditure audit trails were examined. All were found to be in order. A clear referencing system is in place and detailed breakdown of income is recorded. Good records are kept and the expenditure is supported by appropriate paperwork, referenced and countersigned by signatories, as are the cheque stubbs.

The 2016 Annual Return was received by the Charity Commission on 22 December 2016. The Annual General Meeting was held on 18 May 2016.

A Trust Deed is in place alongside an asset register. Insurance is in place which includes Fidelity cover to the amount of £25,000. Bank signatories were also confirmed on 18/5/2016. The 2016 Independent Examiner's report was considered at a meeting held on 10/8/2016. Fees were reviewed on 11/1/2017.

There were no matters which give cause to believe that in, any material respect, the Trustees have not met the requirements of the Charity Act 1993.



Heather Heelis

5/6/2017

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INVOICE

Mendlesham Parish Council
Honeysuckle
Hockey Hill
Whetheringsett
Stowmarket
Suffolk
IP14 5PL

Invoice No: HL7057

Date: 5 June 2017

Details	Quantity	Amount (£)	Total (£)
To carry out Independent Examination for Mendlesham Community Centre Charity for the year ended 31 March 2017	1	66.00	66.00
Total			66.00

Please make cheques payable to: Heelis & Lodge

Terms – 30 days

Thank you.

HEELIS&LODGE

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