

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 i “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and pay complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Mendlesham Parish Council**

County area (local councils and parish meetings only): **Mid Suffolk District Council**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Sharon Jones, Proper Financial Officer and Parish Clerk**

Date: **04/05/2023**

Balance per bank statements as at 31/3/23:		£	£
	Current 61512360	31,642.0	
	Deposit 87980668	11,662.7	
	Deposit 87981068	10,040.2	
	32dn	41,207.9	
[add more accounts if necessary]	95 Liquidity Account	40,148.9	
			134,701.6
Petty cash float (if applicable)	N/A		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		None	
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/xx		None	
Net balances as at 31/3/xx (Box 8)			<u>134,701.6</u>




17.5.23