

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 4 October 2023 at 7pm.

1. Present: Cllrs A Davey, (Chairman), P Allen, M Exley, D Foster , N Foster, D Lummis, E Ward, S Jones (Clerk) and SCC/DCllr A Stringer.

Apologies: Cllrs S Judd (personal reasons) and H Orton (personal reasons).

Acceptance of apologies: Confirmed.

The filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. The Clerk reported that she was a member of the Local Improvement Board for Mendlesham Primary School, but had no governing or charity decision powers. With regard to correspondence received for 20's plenty as reported in the Clerk report.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

a) Ordinary Meeting 6.9.23 Pages 2068- 2075 inclusive were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson.

b) Extra Ordinary Meeting 7.9.23 Pages 2076- 2079 inclusive were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson.

4. Police report: No reports received.

SCC/MSDC Cllr Stringer: See County and District report as appended to these minutes.

Questions relating to the Inspectors's report on the examination of the Babergh and Mid Suffolk Joint Local Plan were asked regarding deferring land allocations to part 2 and why the Mendlesham Land allocations had not been included.

A comment was made regarding the proposed A140 junction consultation. Cllr Stringer answered the questions.

Public forum: No members of the public present and nothing had been received prior to this meeting.

5. Planning matters:

a) Applications:

DC/23/04427 Land South of, Chapel Road, Mendlesham, Suffolk:

Application for Advertisement Consent, Erection of 4no flag poles standing 5.3m in height with 4no sale flags. Unanimously approved with no comments.

b) Results:

DC/23/03320 New Cottage, Mendlesham Green: Erection of a single storey side and rear extensions. Grant.

DC/23/03558 23 Old Market Street, Mendlesham: Householder Application- Erection of a detached garage/workshop (following demolition of existing structures). Grant.

DC/23/ 02520 Cherrygate Farm, Norwich Road, Mendlesham:

Discharge of Conditional Application for DC/21/01048 -Conditions 3 (Water, Energy and Resource Requirements), 15 (Scheme of Delivery to be agreed) and 17 (Spillage Procedures). Determined.

DC/23/03595 White Oaks, Norwich Road, Mendlesham: Full Planning Application - Creation of new vehicular access. Granted.

c) Correspondence:

- i) To note publication of the Inspector's Report on the Examination of the Babergh and Mid Suffolk Joint Local Plan. Noted.
- ii) To note and reply to Suffolk County Council request for any views over improvements to the A140, specifically at A140/A1120 Stonham junction, A140/b1078 Needham Road junction and A140 Thornham Magna junction. A response was agreed that welcomed any improvements to the proposed junctions noting that they were all problematic in different ways. **Action: Clerk**

d) Any other planning matters. Receipt of a new planning application and requirement for an Extraordinary meeting the week commencing 16 October was agreed. **Action: Clerk**

7.27pm Cllr Stringer left.

6. Mendlesham Green Scout Hut:

a) To confirm appointment of Birketts Solicitors to represent Mendlesham Parish Council re New Build project. Nothing received confirming Birketts were able to act for the Parish Council. **Action:** Parish Clerk to chase.

b) Any other matters. A reply had been received and noted from the Scouts, further to the August and September Parish Council meetings.

8. Reports

a) Clerks report & delegated decisions

Finance: Precept £25,500 instalment 2 2023/24 notification of payment.

PA equipment: PAT Tested and returned to its guardians.
Cost covered by Eastern Concrete as thanks for the use of the equipment at a family funday.

Co option of New Councillor. MSDC confirmation 6.9.23 re May election vacancy, we can co opt without notice requesting if a poll is required.

Remembrance arrangements: St Mary's Church 9.30am. Cllr Exley and Mr Nunn have confirmed they will sort arrangements as before re order of wreaths and flying of flags. Representation Chair? RAF Lakenheath hopefully sending a representative for US Memorial parts of the service.

Delegated decisions: Lloyds Bank request to go paper free- declined.

Correspondence:

20's Plenty for Suffolk Campaign

Slow Ways National Walking Group network

Resident correspondence re Mendlesham Green Playing Field equipment and bird poo/ cleaning mitigation

Resident correspondence re overgrown path outside school/Station Fields

Birketts re acting for pc for the Scout Hut project, seeking further guidance from within Birketts.

Ist Mendlesham Scout Group -update further to pc comments and questions of August and September pc meetings.

SALC conference 29.11.23 9.30-3.30 The Hold

Rural Market Town - free trial membership.

SALC/SCC Seminar re " Getting to Grips with NSIPs - 18.10.23

US 34TH Bomb Group : brief outline of plans for a short term (at present)

Museum at Wetheringsett Railway Museum. (Clerks note: further information requested prior to contacting dedicated email group).

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2 members of the public arrived.

b) Finance and General Purposes Advisory committee report. It was noted that the recruitment for Parish Clerk had been revised and re published, to include social media and villages within 5 miles of Mendlesham.

c) Other organisation reports. None

d) Chairs report: Nothing that is not an agenda item.

e) Questions to the Chair: None

The Chair moved agenda item 12 Playingfield matters to this part of the meeting.

12. Playingfield matters:

a) Report re hire: An update re MUGA hire and Playing Field football hire and invoice requirements was provided.

b) To consider preventative measures re bird poo on equipment. Further to resident correspondence, it was unanimously agreed to take no further action.

c) To note ROSPA reports Summer 2024 via MSDC booked. Noted.

d) Report re dog policy for Mendlesham playing fields. See report as appended to these minutes.

e) To agree way forward further to d).

After much discussion, including comments from the members of the public, it was agreed, 5 votes for, 2 against, that there should be no change to the existing policy of No Dogs permitted on Mendlesham Playing Fields.

Action: Clerk to update all hire agreements to ensure this policy is prominent in all hire agreement terms and conditions and also advise all regular hirers accordingly.

f) Any other matters: none

The 2 members of the public left.

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9. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

Payment of the following were unanimously confirmed.

OL	1198.17	September administration
DD	93.19	NEST September 2023
OL	161.00	Street Cleaning September
DD	9.20	Google Docs monthly fee
OL	477.04	HMRC PAYE Q2 2023

b) To note management and bank reconciliation reports as at 30.9.23. Not available.

c) Any other financial matters: none.

10. E mail and web requirements.

a) Report: See report as appended to these minutes.

b) Proposal to make changes as per the report. Unanimously confirmed. **Action: Cllr Davey and Clerk**

11. Grasscutting:

a) Report re existing arrangements. Noted.

b) To consider if existing arrangements are Good Value for money, in line with MPC policy , or if any further actions are required.

The following and any alternative providers were discussed.

i) Existing contract for Mendlesham Playingfields

ii) Existing Mid Suffolk District Council contract to cut the grass at Mendlesham Green Playingfields, Mendlesham Green Scout Hut and the Play equipment area at Mendlesham Playing Fields.

It was unanimously agreed both contracts were extremely good value for money and there were no financial or other benefits to be gained by seeking alternative providers/tenders, notwithstanding Financial standing orders or the Value for Money policy.

It was unanimously agreed to seek a long term (3 year?) commitment when contact i) is renewed wef 1.4.24.

It was unanimously agreed to renew contact ii when details are received.

Both contract renewals are subject to prices and specifications at the time of receipt and further confirmation by the full Parish Council.

Action: Clerk.

13. Any other business:

A request was made and confirmed for a future agenda item from Mendlesham CLT. **Action: Cllr Exley and Parish Clerk.**

Meeting closed 8.45pm

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