

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 9 November 2022 at 7pm.

Present: Cllrs A Davey (Chairman), P Allen, M Exley, D Foster, N Foster, B Gardiner, D Lummis (arrived after agenda item 5b), H Orton, D Nunn and S Jones (Clerk).

Apologies: Cllrs S Judd (personal commitments) and E Ward (personal commitments). Council noted and confirmed the absences.

The filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

Extra Ordinary Parish Council Meeting 13.10.22

Pages 1985-1987 inclusive were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson.

4. Police report: It was noted that a new Suffolk Police Chief Constable had been appointed.

SCC/MSDC Cllr Stringer: it was reported Cllr Stringer would be attending the meeting later and agreed to wait until he arrived for his reports.

Public forum: No members of the public present and nothing had been received prior to this meeting.

5. Planning matters:

a) Applications:

DC/22/05152 Duncans, Tan Office Lane, Mendlesham: Application for Listed Building consent to enclose existing open front lobby. Unanimously recommended for approval subject to Heritage Officers confirmation.

b) Results: none.

Cllr Lummis arrived.

c) Correspondence: Notification of a Scoping Consultation request by National Grid to the Planning Inspectorate re East Anglia Green (their ref EN020027) was noted. The Clerk reported her Husband worked for National Grid and was involved in part of this project. The consultation response was agreed. **Action: Clerk.**

d) Any other planning matters: none.

6. Mendlesham's Revised Neighbourhood Plan

Cllr Lummis declared a Disclosable Pecuniary Interest interest in the Neighbourhood Plan agenda item as he has a beneficial interest in land off Old Station Road and Glebe Way, Mendlesham and left the meeting.

a) Report: The actions taken to publicise the Referendum on 17.11.22 was noted. It was also noted that the decision further to the results to adopt or now would be received relatively quickly as this was currently a delegated Officer decision by Mid Suffolk District Council. Cllr Lummis returned to the meeting.

b) Any other matters: none.

Cllr Lummis returned to the meeting.

7. Reports

a) Clerks report & delegated decisions

Finance:

£22,000 Precept 22/23 second instalment received.

CIL payment £20,184.32 received 1.4.22-30.9.22 (DC/19/05949 Old Engine Meadow)

MSDC Cleansing Grant claim £432.25 quarter ending Sept 22 sent and received.

Playingfield hedge: the hedge has been trimmed. Residents of Mill Road are very appreciative.

Path from Mayfield Way to Chapel Road: thanks from residents for sweeping and clearing the path last week.

Delegated decisions: None

Correspondence:

Headway, Suffolk, CAB Mid Suffolk , request for donation.

Rural Mobility Survey

CAB Mid Suffolk letter re funding

b) Any other organisation reports: None

c) Report: Suffolk Police Community meeting 6.10.22. Noted.

Action Clerk to send details of new initiative Police livechat via E News.

d) Report: Community Energy Champions. Councillors noted the report for this initiative including that funding had yet to be obtained.

Action: Cllrs Foster to report back that at this stage, Mendlesham Parish Council felt it could not participate.

e) Chairs report: nothing to report that is not an agenda item.

f) Questions to the Chair: none.

8. Financial matters

a) To confirm payment of invoices:

The following invoices were unanimously approved for payment.

OL	43.00	Gipping Press flyers for the referendum
OL	85.85	J Lawes Ltd materials for noticeboard
DD	18.40	Google monthly subscription
OL	91.00	Mendlesham Educational Trust hire of Old School Room July-Sept 22
DD	84.89	Nest October 22
OL	144.48	October Street Cleaning
OL	1121.31	October Admin
OL	150.22	Admin expenses April- Oct 2022

b) To review bank reconciliation and management information to 31.10.22.

Noted with no questions asked.

c) To note receipt of £20,184.32 CIL funds and agree proposals for these funds.

Noted. Discussion included possible uncompleted projects to create a cricket stripe and to continue with further equipment at Mendlesham Playing fields. The need for full project information and a further consultation with the Community regarding priorities for CIL Spend was also noted. It was agreed to consider further projects and consultation after Christmas. **Action Clerk.**

d) To confirm additional bank arrangements with Nat West.

A new 95 day notice account with an opening balance to be transferred of £40,000 was unanimously agreed, noting there was no arrangement for early withdrawal without the correct notice provided. Bank Signatories Cllrs Davey, Allen, Nunn, Orton and Sharon Jones, any two to sign, as per existing mandates with other Parish Council bank accounts.

e) To commence budget for the year commencing 1.4.23.

Draft information had been circulated in advance by the RFO. It was noted that there was still more information to come. Mid Suffolk District Council were currently indicating no significant changes to the tax base. There was a need to include costs of the election next year. After debate it was agreed the figure for expenditure line VAT paid no 515 should be £1400. With budget planning to be agenda items in December and January 2023.

f) Any other financial matters:

Wood to repair the bus shelter at Mendlesham Green (£33 Lawes) had been received.

19.54pm SCC/MSDC Cllr Andrew Stringer arrived

4. Cont. SCC/MSDC reports: see reports as appended to these minutes. Cllr Stringer also reported items for the following Community Centre Charity meeting.
No questions asked.
SCC/MSDC Cllr Stringer left the meeting.

9. Playing fields:

a) Report: New bookings for the MUGA were noted. It was noted that a hire fee of £40 had been received for the then cancelled fireworks event.
Action: All to consider a cancellation refund policy when reviewing Playing Field hire in the Spring.

b) To agree to any quotations received further to the ROSPA reports. None

c) Any other matters: Discussion included leftover MUGA paint and used paint brushes. Cllr D Foster was authorised to approach the school. Sheets, buckets and unused brushes to be stored in the Parish Council Container. **Action: Cllr D Foster and Cllr Gardiner.**

10. St Joseph's Centre, Mendlesham.

a) Report. A report covering information regarding ownership and management of the building and the lack of progress further to requests to meet with the Trustees further to previous discussions prior to the Covid Emergency was noted.
Concerns about the continuing building deterioration and safety matters as the site was not secure were discussed.

b) To agree to any actions.

It was unanimously agreed the Charity Commission and Mid Suffolk District Council should be contacted, with the Trustees of St Joseph's informed accordingly. **Action: Cllrs Exley, Nunn and the Clerk.**

11. Parish Council dates 2023 : Confirmed subject to room availability.

12. Any other business: none

Meeting closed 8.47pm