

MENDLESHAM PARISH COUNCIL
Extra Ordinary Meeting
Wednesday 17 April 2024 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

1. Welcome, apologies for absence, acceptance of apologies and filming speech 2 mins

2. Interests 2 mins

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations regarding any declarations of interest

3. Responsible Finance Officer 2 mins

- a) Proposal to appoint Amy Johnson as Responsible Finance Officer wef 1.4.24
- b) Proposal to update MPC Bank accounts so that Amy Johnson has full authorised signatory powers, including online access and is the contact point/address for Mendlesham Parish Council

4. Minutes: 2 mins

To confirm the following as a true and accurate representation

- a) Extra Ordinary Meeting 27.3.24

5. Reports 10 mins

- a) Police report
- b) SCC/MSDC Cllr Stringer
- c) Public forum - to receive written questions and matters of concern

6. Mendlesham Parish Council: Financial matters 10 mins

- a) To confirm payment of invoices
- b) Any other urgent financial matters

7. Planning matters: 20 mins

a) Applications:

DC/24/01357 Potters Farm, Cotton Road, Mendlesham, IP14 5SR Planning Application. Retention of change of use of a farm building to a space suitable for short term holiday lets.

b) Appeals:

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 Appeal Reference: APP/W3520/W/24/3337938 Appeal by: Mr Moss And Miss Humphreys Proposal: Full Planning Application - Change of use of land for grazing of horses, and erection of stables with new vehicular access. Location: Land Adjacent To, 17

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Brockford Road, Mendlesham, IP14 5SG Appeal Start Date: 27/03/2024 Response deadline 1.5.24.

c) Results:

d) Correspondence: **Neighbourhood Plan Wetheringsett Cum Brockford**
Consultation on the submission draft Wetheringsett cum Brockford NP 2022 – 2037 Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended) – consultation period ends 4pm Friday 3 May 2024

e) Any other planning matters

8. Reports

2 mins
(each)

a) Clerks report & delegated decisions

f) Chairs report:

g) Questions to the Chair

9. Playing field matters:

20 mins

a) 50 50 shop and football store building complex:

i) Report – to include fire assessment

ii) To note works carried out

iii) To note electrical safety tests

iv) To agree a way forward

v) Request for storage of Parish Party boxes

b) Mendlesham Green Playing field

i) Report

ii) To note surplus from grants received and agree a way forward

c) To consider requests for parking on the Playingfield

d) Outstanding financial matters

e) Any other playing field matters

10. Emergency Plan:

5 mins

a) Report

b) To appoint Emergency Planning Co-ordinators for Mendlesham, Mendlesham Green and outlying areas

c) To appoint EP officers

d) To confirm proposed amendments and provide any further information as required at present

11. Scout Hut:

5 mins

a) Report

b) Propose serving notice under s123 Local Government Act 1972 for disposal of land

c) Any other matters

12. 34th Bomb Group Memorial

5 mins

a) Report

b) Proposal to undertake a project to provide a replacement US 34th Bomb Group Flag

c) Proposal to accept the grant offer from Daughters of the American Revolution for a replacement flag

d) Any other matters

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| 13. Allotments | 5 mins |
| a) Report to include hirer request to provide some form of hard standing for car parking | |
| b) To agree a way forward | |
| 14. SCC Local Transport Plan Consultation | 2 mins |
| a) Report | |
| b) Proposals further to report | |
| 15. Bus Services | 2 mins |
| a) Report | |
| b) Proposals further to report | |
| 16. Devolution Consultation | 2 mins |
| a) Report | |
| b) Proposals further to report | |
| 17. Container storage | 5 mins |
| a) Reports for requesting use of storage container | |
| i) Mess Free Mendlesham items | |
| b) Proposals further to reports | |
| 18. Asset Inspection | 5 mins |
| a) Report | |
| b) Proposals further to report | |
| 19. Any other business: matters of report and future agenda items | 2 mins |

Cllr A Davey, Chairperson 11.4.24