

MENDLESHAM PARISH COUNCIL
Wednesday 6 September 2023
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 6 September 2023. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence, acceptance of apologies and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 9.8.23 (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning matters:

a) Applications:

DC/23/03727 Land North of, Mill Road, Mendlesham, Suffolk:

Full Planning Application – Change of use of land for the stationing a temporary mobile home for use by agricultural/horticultural worker.

b) Results:

c) Correspondence:

i) To note request from signatories on behalf of Chapel and Hill Chorton, Maer and Aston and Whimore NDP to write to our MP. To agree or otherwise.

ii) Any other correspondence

d) Any other planning matters.

(15 mins)

6. Mendlesham Green Scout Hut:

a) To note reply regarding permission for use of allotment land from Department for Levelling Up, Housing and Communities.

b) To agree the way forward for the new build project.

c) Report (Cllr Exley) regarding availability from MSDC of new hedging for boundary.

d) Any other matters.

(10 mins)

8. Reports

a) Clerks report & delegated decisions

b) Other organisation reports.

c) Chairs report:

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d) Questions to the Chair

(5 mins each)

9. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To note receipt of External Auditors report for the year ending 31.3.23.
- c) To confirm any actions required.
- d) To agree way forward re change of title for parish emails/website (Cllr Davey).
- e) To confirm length of time the Conclusion of Audit Report should be published on Parish noticeboards.
- f) To confirm Michael Roshier is trained and authorised to use Parish Council owned equipment.
- f) Any other financial matters (10 mins)

10. Playing fields:

- a) Report (Clerk).
- b) Report re Mendlesham Green football goals and nets. (Cllrs Lummis and Orton)
- c) Proposal to purchase set of 9v 9 goals, net and net support. Estimated cost £ 2,000 including delivery.
- d) Any other playing field matters (10 mins)

11. 50 50 Shop:

- a) To note Asbestos report (Cllr Exley)
- b) Any other actions required. (5 mins)

12. MSDC Pride in your place:

- a) To agree any proposals and application.

13. Any other business: matters of report and future agenda items.

(2 mins)

The meeting will then go into camera due to the commercial sensitivity of agenda item 14 and Confidential staff matter of agenda item 15.

14. Mendlesham's Woodland

- a) To appoint a contractor to cut down diseased tree. (2 mins)

15. Recruitment

- a) Report from the Finance and General Purposes Advisory committee (Cllr Ward)
- b) F & GP proposal re appointment of a new Clerk and RFO.
- c) To agree handover arrangements (F & GP).
- d) To agree any required terms of reference for the F & GP. (10 mins)

Sharon Jones Parish Clerk 1.9.23