

MENDLESHAM PARISH COUNCIL
Wednesday 11 January 2023
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 11 January 2023. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence, acceptance of apologies and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 7.12.22 (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning matters:

a) Applications:

b) Results:

DC/22/04743 Cherrygate Farm, Norwich Road, Mendlesham: Discharge of Conditions Application for DC/21/010148- Condition 4 (Site Boundary Noise Levels), Condition 5 (Sound insulation to be applied),Condition 14 (Operations to be Undertaken on Site) and Condition 16 (Fire Hydrants). Determined.

c) Correspondence

d) Any other planning matters.

Formal Consultation of revisions to the Babergh and Mid Suffolk Planning Local Validation List (LVL)

(10 mins)

6. Mendlesham Scout Hut:

a) To review NALC LTN 45 and disposal of Allotment land guidance.

b) To agree actions required to obtain Secretary of State consent for a lease over the land.

7. Mason Court: To consider request for new Highway sign.

(5 mins)

8. Parish Newsletter: To note correspondence from Mendlesham Community Charity regarding paper newsletter and agree way forward for Mendlesham Parish Council contributions. (5 mins)

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8. Reports

- a) Clerks report & delegated decisions
- b) Other organisation reports.
- c) Mendlesham CLT (Cllr Exley)
- d) Chairs report
- e) Questions to the Chair

(5 mins each)

9. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To review bank reconciliation and management information @ 31.12.23
- c) To agree any increase for allotment rents
- d) To review staff Spinal points wef 1.4.23.
- e) To consider three-year budget
- f) To consider any reserve requirements
- g) To consider CIL Expenditure for monies already received.
- h) To complete the budget process for Mendlesham Parish Council for the year ending 31.3.24.
- i) To set the Precept for the year ending 31.3.24 and complete Precept Billing Authority.
- j) Mendlesham Woodland: request for replacement posts (Cllr Gardiner)
- k) To request Cllr Stringer provides locality funds towards the design costs of a new community facility.
- l) Any other urgent financial matters.

(30 mins)

10. To confirm arrangements for Parish Meeting and Parish Awards. 18.4.23 (5 mins)

11. Mendlesham Playingfields:

- a) To confirm arrangements for hire of Mendlesham Playingfields and MUGA for Street Fayre 1.5.23 including fees. (5 mins)
- b) Any other playingfield matters: to include report on MUGA light control box

12. Any other business: matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 6.1.23