

# HEELIS&LODGE

Local Council Services • Internal Audit

## **Independent Examiner's Report for Mendlesham Community Centre 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019**

**Registered Charity No: 304795**

Income: £20,600.00

Expenditure: £23,495.13

Reserves: £7,568.06

Income and expenditure audit trails were examined. All were found to be in order. A clear referencing system is in place and detailed breakdown of income is recorded. Good records are kept and the expenditure is supported by appropriate paperwork, referenced and countersigned by signatories, as are the cheque stubs.

At the Annual General Meeting held on 16<sup>th</sup> May 2018 the use of online banking facilities was confirmed as were the bank signatures. The Annual Return as at the 31<sup>st</sup> March 2018 was received by the Charity Commission on 7<sup>th</sup> November 2018.

A Trust Deed is in place alongside an asset register. Insurance is in place which includes Fidelity cover to the amount of £100,000. The 2018 Independent Examiner's report was considered at a meeting held on 6<sup>th</sup> June 2018. There was much meeting time committed to a revised Fee structure from 1<sup>st</sup> September 2019. This was eventually agreed at the meeting held on the 18<sup>th</sup> March 2019 which would be reviewed in April 2020.

There were no matters which give cause to believe that in, any material respect, the Trustees have not met the requirements of the Charity Act 1993.



Dave Crimmin PSLCC

13<sup>th</sup> May 2019

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