

# HEELIS & LODGE

Local Council Services • Internal Audit

## **Independent Examiner's Report for Mendlesham Community Centre** **1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018**

### **Registered Charity No: 304795**

Income: £20,838.91

Expenditure: £22,377.67

Reserves: £10,463.19

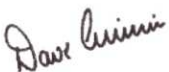
Income and expenditure audit trails were examined. All were found to be in order. A clear referencing system is in place and detailed breakdown of income is recorded. Good records are kept and the expenditure is supported by appropriate paperwork, referenced and countersigned by signatories, as are the cheque stubbs.

At the meeting held on 19<sup>th</sup> April 2017 it was agreed to close the Mendlesham Community Centre Access account and transfer funds of £80.04 to the Mendlesham Community Centre Treasurer account which was actioned on the 6<sup>th</sup> June 2017.

The Annual Return as at the 31<sup>st</sup> March 2017 was received by the Charity Commission on 27<sup>th</sup> December 2017. The Annual General Meeting was held on 17<sup>th</sup> May 2017.

A Trust Deed is in place alongside an asset register. Insurance is in place which includes Fidelity cover to the amount of £25,000. Bank signatories were also confirmed on 17<sup>th</sup> May 2017. The 2017 Independent Examiner's report was considered at a meeting held on 5<sup>th</sup> July 2017. No decision on Fees was made during the year.

There were no matters which give cause to believe that in, any material respect, the Trustees have not met the requirements of the Charity Act 1993.



Dave Crimmin PSLCC

1<sup>st</sup> June 2018

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