

Mendlesham Community Centre Charity
(reg no 304795)
Annual General Meeting
Wednesday 17 May 2023
(After preceding Mendlesham Annual Parish Council meeting) no earlier than
7.15pm)
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 17 May 2023. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA

1. Welcome, apologies for absence and filming statement.

2. Declarations of interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3. Minutes: To note minutes of Annual General Meeting held on 11 May 2022 were approved at the Charity meeting of 8.6.22.
To approve minutes of Ordinary Meeting of 15 March 2023.

4. Annual Reports:

- a) Chair's report:
- b) Financial report, to include accounts for the year ending 31.3.23 noting inventory requirement has been suspended due to anticipated sale
- c) To note insurance arrangements
- d) To note all direct debits and standing orders have been cancelled pending sale.
- e) To confirm payment of invoices where required online in accordance with Mendlesham Parish Council financial standing orders and agreed Process.
- f) To agree bank signatories.

5. Public Forum

6. Monthly Reports:

- a) Clerks report
- b) Any other reports.
- c) Chairs report
- d) Questions for the chairperson.

7. Financial matters:

Payment of invoices.

8. To note public consultation responses 1.2.23- 31.4.23 and confirm way forward.

9. Merger of Mendlesham Community Centre Charity and Mendlesham Memorial Playingfields Charity.

Proposal A:

Mendlesham Community Centre (Registered charity number 304795) and Mendlesham Memorial Playingfields Charity (Registered charity number 304794)

Proposal to apply to The Charity Commission for England and Wales to merge Mendlesham Community Centre and Mendlesham Memorial Playingfields Charity.

- a) To note public vote 18.4.23 (residents of Mendlesham Parish aged 18 +), independently verified Cllr Ann Arnold or Wetheringsett Cum Brockford Parish Council.
Total no of votes: 51
Yes: 47
No: 4
% in favour 92.15%.
- b) To agree to instruct Birketts Solicitors to make an application to The Charity Commission to merge both charities subject to Suffolk County Council covering Charity's legal fees.

9. Sale of Mendlesham Community Centre and New Build.

Proposal B:

Mendlesham Community Centre (registered charity number 304795) proposes to sell Mendlesham Community Centre building and pavements..... by way of freehold transfer to Suffolk County Council. The land has not been advertised in the open market but the trustees have sought and followed the written advice of a surveyor, in accordance with their duties under Part 7 of the Charities Act 2011. The Mendlesham Community Centre charity intends to use the proceeds of the proposed sale towards funding a new community centre in the Parish.

- c) To note public vote 18.4.23 (residents of Mendlesham Parish aged 18 +), independently verified Cllr Ann Arnold or Wetheringsett Cum Brockford Parish Council.
Total no of votes: 50
Yes: 43
No: 7
% in favour 86 %.
- d) To agree to instruct Birketts Solicitors to make an application to The Charity Commission to sell Mendlesham Community Centre to subject to Suffolk County Council covering the Charity's legal fees.

10. To note timing/format of charity meetings.

a) To confirm process of managing sale and new build i.e., working parties, advisory committees, committees with delegated responsibilities or full Charity meeting.

Formerly working parties as follows:

(i) New build/ purpose/Design/ Planning/ Future requirements:
Cllr Stringer, Cllr Nunn, Cllr Gardiner, Cllr Lummis and Mr Woodley.

(ii) Finance, grant applications, vat, permissions:
Cllrs Allen, Exley, Judd and Clerk.

(iii) Communication and Marketing:
Cllrs Davey, H Orton and Ward.

b) To note timing and frequency of full charity meetings.

11. Licence to occupy:

a) To agree, subject to legal Advice a new licence to occupy wef 1.8.23, subject to Suffolk County Council covering the Charity's legal fees, including the weekly hire fee.

12. Any other business.

Sharon Jones 12.5.22